

**Project Q&A:** Provide Ecosystem Management Technical Assistance to Promote Carbon Sequestration at Naval Air Station Corpus Christi

Updated Deadline: Wednesday, May 24<sup>th</sup> (will provide additional extensions if needed)

1. With the amount of detail being requested, is this a request for statements of interest or a request for a full proposal?

Response: Refer to page 8 of the RSOI for the list of submission requirements, which includes a detailed cost estimate that should be included as part of your Statement of Interest. It should be noted that in this RSOI, the terms “Statement of Interest” and “proposal” are used interchangeably.

2. The budget form is very detailed. Can general cost categories be provided with the RSOI, and then a fully developed budget submitted with a full proposal request?

Response: Refer to page 8 of the RSOI for the list of submission requirements. It is necessary to provide a comprehensive breakdown of costs in your estimate, which should include labor categories, hourly rates, and number of hours; an itemized list of materials with their quantities and unit costs; and a detailed account of travel expenses, including the number of individuals traveling, estimated airfare or mileage for privately owned vehicles, estimated rental car costs, and estimated lodging expenses.

3. Since this is a budget estimate, will we be able to make revisions if a full proposal is requested?

Response: Ensure your cost estimate covers all the necessary expenditures for fulfilling the services required in the RSOI. The cost estimate will determine the amount funded upon award of the Cooperative Agreement.